


Finding & Requesting Interlibrary Loan Materials on the SCOOLS Website

Access the OPALS union catalog at: <http://scools.org/bin/home>

Broadway Academy Gateway to Learning Resources

Home ILL

Portal Search

 Location: South Central Organization Of (school) Library Systems [union] [Select Location](#)

Levels: none

anywhere [SEARCH](#) [Advanced Search](#)

Login

Union: South Central Organization Of (school) Library

System: GST East [GST E]

District: Elmira City School District [ECSD]

Library: Broadway Academy [EBWA]

Username:

Password:

Login

Username =
first initial &
your last name
(Unless
otherwise told)

Password =
testpass


Important:
You will need
to select your
"District" and
"Library" from
the dropdown
boxes

1) Search the
catalog for an
item that you
would like to
borrow... ex.
Mockingjay

Broadway Academy Gateway to Learning Resources

Home ILL Items Administration

Portal Search

 Location: South Central Organization Of (school) Library Systems [union] [Select Location](#)

Levels: none

anywhere Mockingjay [SEARCH](#) [Advanced Search](#)

Library Switch

Broadway Academy Gateway to Learning Resources

Switch Logout

Home ILL Items Administration

Portal Search

Location: South Central Organization Of (school) Library Systems [union] [Select Location](#)

Levels: none [anywhere](#) Mockingjay [SEARCH](#) [Advanced Search](#)

Selected title(s) list: 0 Records 73-81 of 87.

First Previous 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 Next Last

Merge Request ILL View Clear

Select page ☐ Status: in out total Sort by: relevance ascending 9 [PDF](#) OK

Mockingjay: The Hunger games trilogy #3.
By: Collins, Suzanne.
Published: 2010.
Lexile Measure: 800

F
Col

[Display Holdings](#) [Record Details](#) [Request ILL](#)

Location	Status
BDT: /NV: /NVA:	2 1 3

The Hunger Games : Mockingjay. Part 1 [DVD].
Published: 2014

DVD
FIC
HUN

[Display Holdings](#) [Record Details](#) [Request ILL](#)

Location	Status
DCMO: /N: /NMS:	2 0 2

Mockingjay.
By: Collins, Suzanne.
Published: 2010.

FIC
COL

[Display Holdings](#) [Record Details](#) [Request ILL](#)

Location	Status
BDT: /BN: /BNA:	1 0 1
CAY: /A: /AH:	2 0 2
GSTE: /ECSD: /EEDA:	1 0 1

2) Locate the item that you would like to borrow

3) Click on "Request ILL"

4) The screen will display the list of schools that you can choose from.

5) You may not choose 3 locations

6) Click on "Submit Request". The system will email the request to the selected libraries.

Broadway Academy Gateway to Learning Resources

Switch Logout

Home ILL Items Administration

Requests Responses **Manual Request** Search by ID Statistics Report ILL Location Filter

Location: South Central Organization Of (school) Library Systems [union] [Select Location](#)

Levels: none [anywhere](#) [SEARCH](#) [Advanced Search](#)

ILL Requests

Title: Mockingjay							
Author: Collins, Suzanne.							
	# of Holdings	System		District		Library	
		Code	Name	Code	Name	Code	Name
Responders: <input type="checkbox"/>	1	GSTE	GST East	ECSD	Elmira City School District	EEDA	Ernie Davis Academy
Number of Copies:	1						
Expiry Date:	<input type="text"/>						
Borrower's Name:	<input type="text"/>						
Borrower's ID:	<input type="text"/>						
Public Note:	<input type="text"/>						

Additional Information:

****If you need multiple copies, change the “Number of Copies” field and it will then allow you to request from more than 3 locations**

You can choose an expiry date for the request by clicking on the calendar...the default is 28 days.

You may add a “Public Note” (ex. Please send 10 copies.) or a “Private Note” (ex. Item for John Smith ID #123...only you will see this private note)

Click on “Submit Request”...the system will email the request to the selected libraries...they will receive a message that includes a link to the ILL system and to this request...ILL responders can also check their files within SCOOLS to see if they have any requests.

****When returning an item, go to ILL and “Requests”. Click on the ILL ID that corresponds to the item you want to return. Once it is open, click on Return**

ILL Information																											
ILL ID:	<input type="text"/>	View	Previous	Next	Show: <input type="text" value="all ILLs"/>																						
ILL ID:	81957																										
Status:	filled																										
Copies Requested:	1																										
Title/Description:	Mockingjay																										
Author:	Collins, Suzanne.																										
Call Number:	FIC COL																										
Requester:	System: GST East (GST E) District: Elmira City School District (ECSD) Library: Broadway Academy (EBWA) Borrower: (ID:) Requested by: Kelli Edwards Requested on: 2015-09-08 at 13:57:38 Expiry date: 2015-10-08																										
Responder(s):	System: GST East (GST E) District: Elmira City School District (ECSD) Library: Ernie Davis Academy (EEDA)																										
History:	Requester: /GST/ECSD/EBWA Request made on 2015-09-08 at 13:57:38, by Kelli Edwards Responder: /GST/ECSD/EEDA Request filled on 2015-09-08 at 14:08:53, by Kelli Edwards																										
Loan List:	<table><thead><tr><th>Loan ID</th><th>Responder</th><th>Call Number</th><th>Bar Code</th><th>Loan Date</th><th>Due Date</th><th>Receipt Date</th><th>Lost Date</th><th>Status</th></tr></thead><tbody><tr><td>0000065720</td><td>Kelli Edwards at Ernie Davis Academy</td><td></td><td>1EEDA000563</td><td>2015-09-08</td><td>2015-10-08</td><td></td><td></td><td>filled</td></tr></tbody></table>	Loan ID	Responder	Call Number	Bar Code	Loan Date	Due Date	Receipt Date	Lost Date	Status	0000065720	Kelli Edwards at Ernie Davis Academy		1EEDA000563	2015-09-08	2015-10-08			filled								
Loan ID	Responder	Call Number	Bar Code	Loan Date	Due Date	Receipt Date	Lost Date	Status																			
0000065720	Kelli Edwards at Ernie Davis Academy		1EEDA000563	2015-09-08	2015-10-08			filled																			
Remove Request Renewal Return Print Slip Note Report Lost Report Found																											

Return									
Select Loan by Scanner: <input type="text"/>									
Loan List:									
<input type="checkbox"/>	Loan ID	Responder	Call Number	Bar Code	Loan Date	Due Date	Receipt Date	Lost Date	Status
<input checked="" type="checkbox"/>	0000065720	Kelli Edwards at Ernie Davis Academy		1EEDA000563	2015-09-08	2015-10-08			filled
Public Note: <input type="text"/>									
Private Note: <input type="text"/>									
<div>OK Cancel</div>									

This box will display and you will need to click on the check box next to the loan and click okay to print the slip to send with the book.

